



**CITY OF BURLINGTON**  
**Minutes of the Common Council**  
**Robert Miller, Mayor**  
**Diahnn C. Halbach, City Clerk**  
**Tuesday, December 1, 2015**

**1. Call To Order – Roll Call**

Mayor Robert Miller called the meeting to order at 6:30 p.m. starting with roll call. Aldermen present: Ed Johnson, John Ekes, Bob Grandi, Ruth Dawidziak, Tom Vos, Jon Schultz, Tom Preusker, and Todd Bauman. Excused: None.

Student Representatives Present: Shiyue Xie and Abigail Sibilski. Student Representatives Absent: None.

Also present: City Administrator Carina Walters, City Attorney John Bjelajac, Treasurer and Budget Officer Steven DeQuaker, Director of Administrative Services Megan Watkins, Police Chief Mark Anderson, Fire Chief Perry Howard, DPW Director James Bergles, Building Inspector and Zoning Administrator Gregory Guidry, and Tom Foht of Kapur and Associates

**2. Pledge of Allegiance**

**3. Citizen Comments**

There were no comments.

**4. Chamber of Commerce Representative and Rescue Squad Representative**

Jeff Koenen, representative for the Chamber of Commerce, reported that the Chamber would be working with Racine County and a couple other cities in the area to do a segment on tourism with Discover Wisconsin. Koenen said the Chamber would also be conducting a tourism assessment through Madison, which should take about six months to complete and will be looking for members of the community to help out with the assessment. Koenen said the results of the assessment would show strong and weak points for tourism in the City, potential changes, and what things should remain as is.

Jeff Koenen, representative for the Burlington Rescue Squad, gave an update on calls and activities that occurred from June through October 2015.

**5. Approval of the December 1, 2015 Common Council Minutes**

A motion was made by Vos with a second by Ekes to approve the Council Minutes from December 1, 2015. With all in favor, the motion to approve the minutes was carried.

**6. Letters and Communications**

There was none.

**7. Reports by Aldermanic Representatives and Department Heads**

Mayor Miller reminded Council that the Christmas Parade is Friday, December 4, 2015 and will begin at 6:30 p.m. Mayor said they would be lining up near Kane and State Street and asked Council to arrive by 6:00 pm.

**8. Reports 1-2**

A motion was made by Schultz with a second by Ekes approve Reports 1-2. With all in favor, the motion carried.

**9. Payment of Vouchers**

A motion was made by Preusker with a second by Grandi to approve vouchers, pre-pays and reimbursements in the amount of \$135,389.41. Roll Call Aye: Ekes, Johnson, Grandi, Dawidziak, Vos, Schultz, Preusker, and Bauman. Nay: None. Motion carried 8-0.

**10. Licenses and Permits**

A motion was made by Preusker with a second by Ekes to approve all licenses and permits. With all in favor the motion carried.

**11. Appointments and Nominations**

There were none.

**12. Public Hearings**

There was none.

**13. Resolutions**

- A. Resolution 4757(31)** to consider adopting a Certified Survey Map for property located at 1624 and 1700 S. Teut Road.

A request for a second reading and a motion to approve Resolution 4757(31) was made by Johnson with a second by Dawidziak.

Roll Call Aye: Ekes, Johnson, Grandi, Dawidziak, Vos, Schultz, Preusker, and Bauman. Nay: None. Motion carried 8-0

- B. Resolution 4758(32)** to consider adopting the 2016 Annual Budget for the City of Burlington.

A request for a second reading and a motion to approve Resolution 4758(32) was made by Ekes with a second by Dawidziak.

Roll Call Aye: Ekes, Johnson, Grandi, Dawidziak, Vos, Schultz, Preusker, and Bauman.  
Nay: None. Motion carried 8-0.

#### **14. Ordinances**

- A. Ordinance 2002(8) to consider amending the Official Zoning Map for property located at 1624 and 1700 S. Teut Road to rezone from B-1, Neighborhood Business District to Rm-4/PUD, Multi-Family Residential with a Planned Unit Development (PUD) Overlay.

A request for a second reading and a motion to approve Ordinance 2002(8) was made by Dawidziak with a second by Ekes.

Roll Call Aye: Ekes, Johnson, Grandi, Dawidziak, Vos, Schultz, Preusker, and Bauman.  
Nay: None. Motion carried 8-0.

- B. Ordinance 2003(9) to consider amending the Racine County Multi-Jurisdictional Comprehensive Plan from Property located at 1624 and 1700 S. Teut Road.

A request for a second reading and a motion to approve Ordinance 2003(9) was made by Grandi with a second by Johnson.

Roll Call Aye: Ekes, Johnson, Grandi, Dawidziak, Vos, Schultz, Preusker, and Bauman.  
Nay: None. Motion carried 8-0.

#### **15. Motions**

- A. Motion 15-821 to consider approving an Airport Hangar Lease with John Pelland at 932 Alpha Taxiway for a term not-to-exceed 29 years in the amount of \$310.08 per year.

A request to approve Motion 15-821 was made by Vos with a second by Dawidziak.

With all in favor the motion was carried.

- B. Motion 15-824 to consider approving a Certificate of Appropriateness and Sign Permit in the Historic Preservation Overlay District for 581 N. Pine Street.

A request to approve Motion 15-824 was made by Schultz with a second by Ekes.

With all in favor the motion was carried.

- C. Motion 15-825 to authorize the City Administrator to appoint James Berlges as Director of the Department of Public Works.

A request to approve Motion 15-825 was made by Preusker with a second by Vos.

With all in favor the motion carried.

At 6:56 pm Mayor called for a 10 minute recess before adjourning into Closed Session. Attorney John Bjelajac announced that he would be excusing himself from the meeting at this point and would not be participating in Closed Session.

**16. Adjourn into Closed Session**

**Wis. Stats 19.85(1)(c)**, considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

**Wis. Stats 19.85(1)(e)**, deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- To discuss the performance and direction of a specific employee and options for the City.

A motion was made by Johnson with a second by Bauman to convene into Closed Session at 7:10 pm. Roll Call Aye: Ekes, Johnson, Grandi, Dawidziak, Vos, Schultz, Preusker, and Bauman. Nay: None. Motion carried 8-0

**17. Reconvene into Open Session**

A motion was made by Bauman with a second by Schultz to reconvene into Open Session at 8:42 pm. With all in favor the motion carried.

**18. Adjourn**

A motion was made by Ekes with a second by Dawidziak to adjourn the meeting. With all in favor, the meeting adjourned at 8:44 p.m.

Meeting Minutes Respectfully Submitted by:

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Diahnn C. Halbach  
City Clerk  
City of Burlington